

# **RULES AND REGULATIONS APPROVED AND ADOPTED BY THE LARUE BOARD OF PUBLIC AFFAIRS**

**Board Members:** Doug Shawver and Diane Evans

**Maintenance Superintendent:** Tyler Howell

**Fiscal Officer:** Mary Price Clerk

These rules, rates, and regulations shall be in effect on and after July 9, 2007. Any rules, rates, or regulations that have been heretofore adopted that conflict with these rules is hereby rescinded.

## **AUTHORITY**

- The legislature has provided that the Board of Public Affairs has a right to adopt such rules and regulations as to security for water and sewer fees as they deem advisable provided that the rules and regulations do not conflict with the statutes.
- This authority is granted by Sections 3956, 3957, and 3958 of the General Code of Ohio, which are as follows:
- Section 3957-Said Board may make such by-laws and regulations, as it deems necessary for the safe, economical, and efficient management and protection of the waterworks. Such by-laws and regulations shall have the same validity as ordinances when not repugnant thereto or to the constitution or laws of the State.
- Section 3958-For the purpose of paying the expenses of conduct and management of the waterworks, such Board may assess and collect from time to time a water rent of sufficient amount in such manner, as it deems equitable upon all tenants and premises supplied by water.

## **RULES AND REGULATIONS:**

### **Rule 1: Applications for Installing Services**

All residents of the Village are required to be hooked into the water and sewer system. Applications for installation of services for sewer must be made to the Board of Public Affairs. Any applications related to water must be made to Aqua Ohio. No person except an authorized employee of the Village will be permitted to tap or make any connections with the sewer mains or distribution pipes throughout the Village or a certified contractor approved by the Board.

### **Rule 2: Service Connections**

No sewer connection to the main shall be extended into two or more distinct premises, dwellings, tenements, or trailer.

### **Rule 3: Service Connections outside Village Limits**

No new sewer service connections will be allowed outside the Village limits. Those already on the system will be subject to the same rules herein provided for services within the Village limits.

### **Rule 4: Additions and Alterations**

No addition or alteration in any pipe between the sewer service and distribution shall be made without the permission of the Board of Public Affairs.

### **Rule 5: When Service Connection will not be repaired**

When a service connection is found to have deteriorated to the extent that permanent repairs cannot be made, a new service connection will be required to be installed at the expense of the owner. The failure of the owner upon notification to authorize such a new service to be installed will be deemed sufficient cause for disconnecting the service.

### **Rule 6: Leaks Will Not Be Allowed**

Sewer service from the premises to the tap must be maintained at the expense of the property owner. Leaks in the sewer service will not be allowed and must be repaired by a certified and approved contractor. All repairs must be inspected and certified.

### **Rule 7: Service to be discontinued**

Any consumer wishing to have their sewer service discontinued shall notify the Board of Public Affairs or the Clerk and pay full rates for the time elapsed up to the transfer of property.

**Rule 8: Access to Property**

The maintenance personnel or authorized employees of the Village and the Board of Public Affairs shall have access at all reasonable hours to the premises supplied with sewer service for the purpose of verifying that all rules are being observed or to make any necessary examinations.

**Rule 9: Request for Water and Sewer Service**

Request for sewer service must be made to the Board of Public Affairs through contact with the Clerk. Consumers are required to pay a deposit of \$100 at the time of request for service. Consumers renting property must apply for their own service by paying said fees with the exception of those renters whose landlords pay the sewer bills. THE PROPERTY OWNER IS LIABLE FOR ALL BILLS. If a renter fails to pay his bills, the balance after applying the deposit, will be billed to the property owner. Refund of deposit will be made after 2 years with a good payment record or upon termination of service. Deposits held for a poor payment record can be held until service is discontinued. Sewer laterals are the responsibility of the customer.

**Rule 10: Sewer Bills – How Rendered**

Sewer bills will be made out and mailed in the name of the consumer the first of each month. When use of the sewer service exceeds 15 days of the month the full base rate will be charged. Bills are calculated off of meter used supplied by Aqua Ohio. If service is discontinued before this occurs, an adjustment will be made.

**Rule 11: Bills-When Due**

Water and Sewer bills are due and payable on the 15th every month. If not paid by the 15th a 10% late fee will be added. If not paid by the end of the month a customer will be considered delinquent and subject to a quarterly review for assessment to the property taxes. Service personnel are not allowed to accept payments. Water and Sewer bills must be paid at the Richwood Banking Company, drop box, or by mail to PO Box 33, LaRue OH 43332. Delinquent amounts owed will be certified to the Marion County Auditor on a quarterly basis.

**Rule 12: Sewer Service Installation**

Property owners, or their authorized agents, desiring a sewer service connection shall make application for said services to the Board of Public Affairs through the Clerk with an application fee of \$100 and upon approval a tap fee of \$1,500 will be assessed prior to construction. All sewer installation is the responsibility of the property owner done by a certified and approved contractor.

**Rule 13: Sewer Rates**

The rates for all permanent residential and commercial metered sewer services, provided by the Board of Public Affairs of the Village of LaRue, Ohio shall be as follows: A per month base charge of \$25.00 and \$5.25 per thousand gallons used for sewer. A charge of \$35.00 shall also be made for a returned check.

**Rule 14: Disputes**

Disputes can be brought to the Board of Public Affairs.

**Rule 15: Contractors**

Contractors working in the Village on Village's property or in conjunction with Village infrastructure shall be licensed, bonded, and insured to the satisfaction of the Board of Public Affairs. Contractors are required to call OUPS.

The Board of Public Affairs invites your constructive criticism at any time. We invite you to bring your problems to us. In our capacity, we shall try to the best of our ability to do as much as possible for the public good. Please give-us your cooperation.

Board meetings are held the third Monday of every month in the Council Room at 7PM.

*Updated January 17, 2024*